

**VILLAGE OF BIRON SPECIAL BOARD MEETING
MINUTES – March 29, 2021**

The March 29, 2021 Special Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Tammy Steward, Sue Carlson, Mike Guillemot, Mark Honkomp, and Dan Muleski. Patty Gapen is excused. Also present: 6 guests

PUBLIC COMMENT: None

Resolution # 21-02 Pertaining to the Transfer of Property to the Biron Licensee Group from Consolidated Water Power Company was reviewed. Conveyance of property was done in a deficient way. The land transfer from CWPCo to the Biron Licensee Group occurred on March 12. Properties are bounded by a 1036' elevation instead of the shoreline and allows CWPCo to create unfavorable dock and pier regulations, inconsistent with WI DNR and FERC orders. Motion Evenson, second Honkomp to approve Resolution # 21-02. M.C. This will provide guidance in the event the Village proceeds to FERC.

US Postal Service requires all new residential development to utilize cluster mailbox units. Wisconsin Rapids postal staff approved two mailbox units to serve the Bridgewater development; one west of the cranberry canal and one east of the CWPCo park. They will be installed in the pull-off area on a concrete pad. These mailbox units will be for new residences built at the development. Existing resident mailboxes will not need to be moved. Motion Muleski, second Guillemot to approve the installation of two cluster mailbox units, with modification to the west site, to be installed in the Village right-of-way. M.C.

Culvert installation cost on Sunset Point Drive was discussed. Larry Koopman, of Lampert-Lee & Associates, stated he contacted Dan DeBoer of Earth, Inc., with concerns expressed by the Village Board and residents in the affected areas where flooding occurs. Earth, Inc. has agreed to remove the topsoil, rocks, and debris in the ditch, and will bring in new topsoil and install e-mat to help with erosion. Classic Development paid \$8,500 for the original work and has requested reimbursement. Public Works Committee will continue to monitor after Earth, Inc. has made the corrections. Motion Steward, second Muleski for the Village reimburse Classic Development one-half the cost (\$4,250), with payment being made after the work is satisfactorily completed by Earth, Inc. M.C.

A quote for a new lawn mower was reviewed. The existing mower is very slow and toward the end of its life. A diesel mower would have excellent long term value/dependability. Motion Muleski, second Guillemot to approve purchase of a 2020 Grasshopper diesel mower from Bill's Service Center in Stratford for \$17,500, with \$5,000 to be paid with funds from Parks non-lapsing fund and \$12,500 from Public Works Equipment non-lapsing fund. M.C.

Certified Survey Maps for Biron Licensee Group properties were presented for approval. Motion Muleski, second Evenson to approve CSM's BLG-1A, BLG-2A, BLG-3A, BLG-4A, BLG-5A, and BLG-6A, conditioned upon CTH U abandonment by Wood County and the transfer of lands from Classic Development to the BLG of additional lands included in the CSM's. M.C.

President Evenson reviewed the line of credit for the dock rental program. He consulted with Village auditors Jon Trautmann and Amber Danielski, who recommended setting up a segregated dock income/expense program. Draws from the line of credit will need to be made by one of the three Signatories (President, Treasurer, and Village Clerk). Draws will be made only following Board approval. Those draws will go into the Dock Fund Account, and then out in the form of payments. The draw transaction approval made by the Board will identify the recipient of those funds. All rental income will go into the Dock Fund Account. All expenses (other than initial dock purchases) will come from this same Dock Fund Account. Those expenses will include annual dock Installation and removal, quarterly interest on line of credit, signage expense, and annual principle payment on line of credit.

In February 2021, the Board authorized purchase of twelve boat slips. Those twelve slips are rented. Since that approval six people on the wait list. Evenson recommended purchase of an additional eight slips.

Motion Muleski, second Evenson to authorize the Village Clerk to draw \$130,882.89 from the Line of Credit to reimburse the General Fund for 2020 dock expenses. M.C.

Motion Muleski, second Guillemot to authorize the Village Clerk to draw \$83,835.00 from the Line of Credit (\$33,534 to purchase eight and \$50,301.00 to purchase twelve) to purchase a total of twenty slips. M.C.

ADJOURN: Motion Muleski, second Honkomp to adjourn at 7:27 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____
Jon T. Evenson, President