

REGULAR VILLAGE OF BIRON BOARD MEETING JULY 12, 2010

The July 12, 2010 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, Susan Carlson, Tim Krause and June Siegler. Dan Muleski will be attending but was not available for the opening of the meeting. Margaret Billman did not attend as she has a pending resignation that will be acted on. Also in attendance were Public Works Supervisor Rick O'Keefe, and one resident.

MINUTES: Minutes were reviewed from the Regular Board Meeting held on June 14, 2010. **Motion** Steward, to accept the minutes from the Regular Board Meeting held on June 14, 2010, seconded Siegler. M.C.

PUBLIC COMMENT: Bill Carpenter stated how nice the sealcoating looked at the municipal center and the park.

FINANCE & BUDGET COMMITTEE: Chairperson Krause reporting. **Appoint Temporary Chairperson -** Committee met and appointed Tim Krause to act as temporary chairperson of Finance & Budget Committee due to Margaret Billman's resignation. **Review All Bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, non-lapsing accounts and journal entries. **Motion** Carlson to pay all June bills for the Village, Water Utility and Wastewater Departments, seconded Steward. M.C. Committee noted the non-lapsing accounts; expenses have been paid out from the general fund but not taken out of non-lapsing yet and the 2010 revenues have been paid in to non-lapsing. Question was raised if the Finance Meetings attended by the Village President due to the resignation of the Finance Chairperson would be a meeting pay request. It was noted that there was no intention of submitting a pay request for those meetings. Question concerning whether the makeup of the committees should be three members and if there is a resignation should others be appointed to fill those positions until such time as a replacement is found? It is anticipated that a replacement to fulfill the unexpired term will be acted on at the August board meeting. **Update on Accounting Work** – Jeff Cohen will begin the accounting work on July 19, 2010. **Discuss Heart of Wisconsin Invoice** – An invoice was received in September 2009 from the Heart of Wisconsin with an acreage based request. A letter will be written to the Heart of Wisconsin explaining that no revenues are being received from the business park and payments for the Economic Contribution would not be made until the Business Park becomes viable. **Motion** Evenson to accept the Finance and Budget Committee report, seconded Siegler. M.C.

TREASURER'S REPORT: Finance & Budget Committee Chairperson Krause reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand June 30, 2010 is \$49,272.52. The balance includes total receipts of \$3,848.93 and expenditures of \$89,302.19. Investment accounts through June: Village Non-Lapsing Fund CD's \$393,440.40. **Water Utility:** Checking \$57,278.67, Money Market \$27,089.33, Non-Lapsing Fund \$69,443.12. **Wastewater Department:** Checking \$13,142.65, Non-Lapsing Fund \$14,297.89. **Motion** Evenson to accept the Treasurer's report, seconded Steward. M.C.

PUBLIC WORK'S COMMITTEE REPORT: Chairperson Steward reporting. **Scope of Work for South Biron Drive and Cost Proposal** – Committee reviewed resurfacing options and grant possibilities with Dave Grutzik, Central Wisconsin Engineers. **Motion** Krause to approve up to \$3500.00 for the initial task order for South Biron Drive planning, seconded Muleski. M.C. **Summer Work Load** – Committee reviewed the summer work load. The employee that was off on a workers compensation injury is back to work. **Electronics Recycling Law** – Effective September 1, 2010, Wisconsin electronics recycling law (2009 Act 50) prohibits disposal of certain electronic devices in Wisconsin landfills, burning in an incineration facility, or placing these devices in a container intended for disposal or incineration. As a waste service provider / hauler the Village of Biron is responsible for complying with the landfill ban. Starting September 1, 2010 the following items will no longer be accepted with the garbage collection: televisions and computer monitors, both CRT's and all flat screens, desktop and laptop computers including keyboards, mice and speakers, desktop printers, fax machines, DVD players, VCR's and digital video recorders and cell phones. Committee is looking into getting this information out to village residents along with the 2009 South Wood County Recyclopedia and an updated Biron informational booklet. **Public Work's Supervisor's Update** – The parking lots at the municipal center and park and the tennis court have been seal coated and striped. The slurry seal will be put on Shore Acres sometime this week. The size requirements for street signs has changed and a plan for replacement of signs will need to be in place by 2012 with replacement being completed by 2018. **Motion** Muleski to accept the Public Work's Committee report, seconded Carlson. M.C.

WATER UTILITY COMMITTEE: Chairperson Krause reporting. **Water Superintendent's Report** – The current water meters aren't being manufactured anymore. Committee will be reviewing replacement options and have a plan in place by budget time. Incentives will be available if there is a commitment to purchase these meters by the first of the year. **Motion** Evenson to accept the Water Utility Committee report, seconded Steward. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE: Chairperson Muleski reporting. **Discuss Shoreland – Wetland & Floodplain Zoning Ordinance** – Committee met with representatives from the Wood County Planning & Zoning Office to discuss the Shoreland – Wetland & Floodplain Zoning Ordinance. Committee also reviewed the new model ordinances that are available on the DNR website. Further discussion will be held with Wood County Planning & Zoning on these ordinances. **Review Ordinance Complaints & Violations** – Committee reviewed one ordinance complaint concerning a dog running at large. A letter will be sent to the dog owner. **Review Building Permits** – Building permits from May & June were reviewed. **Review Ordinance Books & Updating** – Extra Ordinance books on hand will be updated with all current ordinances. **Motion** Siegler to accept Legislative, Ordinance & Zoning Committee report, seconded Evenson. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson Carlson reporting. **Update** – New quotes are being received for the shelter house project. Committee will meet and review them. The new chairs are in. **Supervisor's Update** - There is still a leak at the municipal center, possibly coming from the roof. The crew will be working to figure where the leak is. **Motion** Krause to accept the Public Property, Safety & Recreation Committee report, seconded Muleski. M.C.

PERSONNEL COMMITTEE: **Non Union Employees Wages & Benefits** – The employee handbook for non-union employees was distributed for review. Some work should still be done on comp time and overtime. Our health insurance policy starts May 1st of each year but the deductible through the insurance carrier is from January – December. **Motion** Siegler to pay the \$750.00 portion of the employer deductible up to April 30, 2010, seconded Muleski. M.C with Evenson and Carlson opposed. There is still the question as to when the new deductible will start. **Motion** Muleski to accept the Personnel Committee report, seconded Evenson. M.C.

WASTEWATER COMMISSION: Commission Member Tammy Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from July 7, 2010 Wastewater Commission meeting** - At the July 7, 2010 commission meeting, members discussed the plant expansion project. They are still having problems with Ocean Spray exceeding the criteria for limits. **Motion** Muleski to accept the Wastewater Treatment Commission report, seconded Krause. M.C.

PRESIDENT'S REPORT: President Evenson reporting. **Action on Trustee Resignation** – The letter of resignation dated 6/29/10 from Margaret Billman was read. **Motion** Evenson to accept the resignation of Margaret Billman effective July 12, 2010, seconded Muleski. M.C. **Chief Executives Workshop** – **Motion** Krause to approve the attendance at the Chief Executives Workshop in Ashland by President Evenson, seconded Muleski. M.C. with Evenson abstaining. Costs associated with the workshop include room, tuition, travel and guest cost. **Report on Meeting Activity** – no special meetings were held this month. Village of Biron will be sponsoring the August 10th City Band concert at Robinson Park. This will be the last concert of the season. **Motion** Krause to accept the President's report, seconded Carlson. M.C.

ADJOURNMENT: **Motion** Muleski to adjourn the July 12, 2010 board meeting, seconded Krause. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk