

**REGULAR VILLAGE OF BIRON BOARD MEETING JULY 11, 2011**

The July 11, 2011 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Trustees: Tammy Steward, Susan Carlson, Doug Egge, Dan Muleski, June Siegler and Bob Walker. Also in attendance were Treasurer Pam Witt, Public Works Supervisor Rick O'Keefe and Kirk Skoog from MSA Professional Services and representatives from Midwest Cold Storage Realty.

**MINUTES:** Minutes were reviewed from the Regular Board Meeting held on June 13, 2011. **Motion** Muleski to approve the minutes from the June 13, 2011 Regular Board Meeting, seconded Steward. M.C.

**FINANCE & FINANCE & BUDGET COMMITTEE:** Chairperson Walker reporting. **Review All Bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, non lapsing accounts and journal entries and found them to be in order. **Motion** Walker to pay all bills for the Village, Water Utility and Wastewater Departments as recommended by the Finance & Budget Committee and approve all journal entries, seconded Muleski. M.C. Some of the trustees attended the Plan Commission meetings to become better informed about the request from Midwest Cold Storage Realty. **Motion** Evenson to approve compensation to Walker, Carlson and Egge for attendance at these two meetings, seconded Steward. M.C. **Request to transfer funds from Non Lapsing Money Market account** – **Motion** Walker to allow the transfer of \$26,000.00 from the non lapsing fund to the general fund to cover some of the bills that have been received to date, seconded Steward. M.C. **Motion** Muleski to accept the Finance and Budget Committee report, seconded Evenson. M.C.

**TREASURER'S REPORT:** Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand June 30, 2011 is \$27,660.57. The balance includes total receipts of \$25,993.28 and expenditures of \$94,907.08. Investment accounts through June: Village Non-Lapsing Fund CD's \$367,209.80. **Water Utility:** Checking \$150,833.52, Money Market \$34,911.14, Non-Lapsing Fund \$70,603.09. **Wastewater Department:** Checking \$64,063.83, Non-Lapsing Fund \$14,305.21. **Motion** Walker to accept the Treasurer's report, seconded Siegler. M.C.

**PUBLIC WORK'S COMMITTEE REPORT:** Chairperson Steward reporting. **Discussion on the County 50/50 Program for 48<sup>th</sup> Street** – **Motion** Evenson to spend \$17,000.00 using the County 50/50 road aid program with no more than \$8,500.00 coming from the Village of Biron, seconded Steward. M.C. **Flags on Stop Signs** – Awareness flags have been put on two intersections where the traffic tends to do a rolling stop vs. a complete stop. **Paint for the Storage Building / "Cat House"** – The cost of the paint was approved by committee and the storage building has been painted. **Stripes on 32<sup>nd</sup> St.** – Adams County placed the stripes on 32<sup>nd</sup> Street. No bill has been received yet. **Jet Rodder** – A request was made to consider a loan from the State Trust Fund for the purchase of a jet rodder. If pre-approval was obtained then when a used jet rodder was available we could commit to the purchase before it was sold to someone else. This was referred to committee to bring all information to the board for discussion and possible approval. **Discuss Permit for Storm Water Discharge in Sanitary Sewer** – This has been referred back to committee. Some of the residents that have been contacted have fixed the problem. **Motion** Muleski to accept the Public Works Committee report, seconded Siegler. M.C.

**WATER UTILITY COMMITTEE:** Chairperson Egge reporting. **Radio System at Well** – This system was upgraded with new antennas. **Color & Painting of Water Tower (name/logo)** – This will be decided on at the next committee meeting. **Fluoride Testing** – The new test equipment is here and a grant has been applied for through Delta Dental to help cover the cost. **Water Distribution Study** – **MSA Task Order** – This is a study with costs and project prioritizing. The study would help determine which grants could be applied for. At some point the study will need to be done but will be put out on bids. There is no guarantee that we would be eligible for any grants even by doing the study. **Water Superintendent's Update** – Glenn Falkowski, DNR, was here and inspected the tower and well site. They will provide an inspection report. **Motion** Steward to accept the Water Utility Committee report, seconded Siegler. M.C.

**WASTEWATER COMMISSION:** Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the July 6, 2011 meeting** - Minutes were distributed for review. The plant expansion project is going well and an open house will be held. **Motion** Muleski to accept the Wastewater Treatment Commission report, seconded Carlson. M.C.

**PLAN COMMISSION:** President Evenson reporting. **Recommendation and Resolution to Borrow Funds from the State Trust Fund for Midwest Cold Storage Realty (TID 2) for Construction Reimbursement** – Plan Commission reviewed the anticipated revenue to ensure it would cover the loan plus leave an additional 25% tax revenue over and above the loan repayment numbers. Members also used conservative numbers. Per Greg McDonald the building is in high demand and heavily insured. **Motion** Muleski to adopt resolution 6-11 authoring the Village to borrow funds from the State Trust Fund for the sole purpose of providing assistance to Midwest Cold Storage Realty located in TID 2 in the amount of \$452,000.00, seconded Steward. M.C. with all seven trustees in favor. **Motion** Egre to accept the Plan Commission report, seconded Carlson. M.C.

**PRESIDENT'S REPORT:** President Evenson reporting. **Capital Improvement Program** – This program will be used and updated throughout the budgeting process and MSA will let us know if any grants are available for some of these projects. **Update on Meetings** – Evenson met with the Wood County Highway Committee, Portage County Highway Committee, Wood County Board and Portage County Board. Wood and Portage County Boards passed the MOU and Supplemental MOU. Evenson also attended a Wood County Executive committee meeting to update and discuss the bonding issue. **Motion** Muleski to accept the President's Report, seconded Steward. M.C.

**ADJOURNMENT:** **Motion** Evenson to adjourn the July 11, 2011 board meeting, seconded Egre M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk