

REGULAR VILLAGE OF BIRON BOARD MEETING APRIL 12, 2010

The April 12, 2010 Regular Board Meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, Jan Gaber, Tim Krause, Margaret Billman, Dan Muleski and June Siegler. Also in attendance were Public Works Supervisor Rick O'Keefe, Treasurer Pam Witt, three residents and one interested party.

MINUTES: Minutes were reviewed from the Regular Board Meeting held on March 8, 2010. **Motion** Siegler to accept the minutes of the Regular Board Meeting held on March 8, 2010, seconded Steward. M.C.

FINANCE & BUDGET COMMITTEE: Chairperson Billman reporting. **Review of Bills and Approval for Payment** - Committee met, reviewed, and approved the bills for the Village, Wastewater Department and Water Utility. Committee would like a monthly report to reconcile the paid invoices with the board approved amounts for TIF projects. **Motion** Muleski to pay all Village, Water Utility and Wastewater Department bills, seconded Gaber. M.C. **Review Non-Lapsing Funds** - Committee reviewed non-lapsing funds. **Review Balance and Payment Schedule for Hall Loan** - The committee discussed the short term payments being made at this time and decided not to schedule additional payments on the Hall Loan and to forego retiring the Hall Loan at this time. **Review Audit Report** - Recommended distribution of the audit report and the Annual Financial Report to the board members for review and questions for a future finance meeting. **Motion** Muleski to accept the Finance & Budget Committee report, seconded Gaber. M.C.

TREASURER'S REPORT: Treasurer Witt reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand March 31, 2010 is \$251,921.99. The balance includes total receipts of \$3,663.67 and expenditures of \$108,716.17. Investment accounts through March: Village Non-Lapsing Fund CD's \$392,171.08. **Water Utility:** Checking \$20,737.95, Money Market \$25,182.76, Non-Lapsing Fund \$69,443.12. **Wastewater Department:** Checking \$53,014.20, Non-Lapsing Fund \$14,296.13. **Motion** Muleski to accept the Treasurer's report, seconded Siegler. M.C.

PUBLIC WORK'S COMMITTEE REPORT: Chairperson Steward reporting. **Garbage Pickup Date** - Garbage pickup date will be changing to Monday, effective in May. There will no garbage pickup on Friday, April 30; garbage pickup will be on Monday, May 3. Recycling will remain every other Friday. Postcards will be sent to residents notifying them of this change. **Discussion of Dumpster Purchase** - Purchasing a brown steel dumpster for the Municipal Garage. **Seal Coating of Shore Acres** - **Motion** Steward to approve a slurry seal coating for Shore Acres not to exceed \$9,000.00, seconded Muleski. M.C. **Street Sweeping Bids** - Discussion was held on street sweeping. **Review City of Wisconsin Rapids Cost Proposal for Wastewater Fees** - Wastewater Fees to the City of Wisconsin Rapids were reviewed. **Public Work's Supervisor Update** - Crew was out picking up branches and leaves because of the early spring weather. **Motion** Muleski to accept the Public Work's Committee report, seconded Billman. M.C.

WATER UTILITY COMMITTEE: Chairperson Krause reporting. **DNR Water Inspection Preparation** - The committee reviewed the letter that recapped the 2009 inspection. Committee will communicate with residents and businesses concerning wellhead protection. **WRWA Building Fund Paver Stone Purchase** - The committee discussed the value of the continuing education offered through this association and their loaner program for equipment. \$500.00 will be contributed towards an engraved paver for the Wisconsin Rural Water Association Building Fund. **Water Superintendent's Update** - Water Superintendent O'Keefe reported the committee should look into additional options for past due accounts. **Motion** Muleski to accept the Water Utility's Committee report, seconded Evenson. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson Gaber reporting. **Consider Request to Set up a Tent During an Event** - Committee will allow a tent set up for an upcoming event in same spot on blacktop as the Fire Department picnic tent and the lanes for the Fire Department must remain clear in case of an emergency. **Maintenance on Folding Doors at Municipal Center** - Will try industrial upholstery cleaner on the fabric folding doors. **Replacement of Chairs for Municipal Center** - Committee will look further into purchase of double-braced folding chairs for the

Municipal Center. **Parking Lot Maintenance at Municipal Center and Park** – The Municipal Center parking lot needs sealing. Public Work’s Superintendent will get updated estimates. Committee recommends that \$1,200.00 per year be budgeted for parking lot repair based on a seven-year cycle. **Discussion on Replacement of Foliage in Buckthorn Removal Area** – Buckthorn removal areas looks good and the committee is waiting to replant after seeing how the area responds. **Upcoming Repairs on Park Playground Equipment** – The slides and the tower at the park are leaning because the concrete is shifting. The crew will look into options for safe repair. **Discussion on Dumpster for Municipal Center** – Purchasing a brown steel dumpster for the Municipal Center. **Request for Participation in Rafters Baseball Club Ticket Sales** – No interest at this time. **Update on Projects for Municipal or Park** – Port-a-Potty was delivered at the park the weekend of March 27th. **Motion** Billman to accept Public Property, Safety, and Recreation Committee report, seconded Steward. M.C.

PERSONNEL COMMITTEE: Chairperson Siegler reporting. Closed meetings were held. Committee is working on insurance and a policy handbook for non-union employees. **Motion** Gaber to accept the Personnel Committee report, seconded Evenson. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE: **Review Ordinance Complaints and Violations** – None to report. **Review Building Permits** - A request for using the Municipal Center parking lot on a Friday night in July for extra parking for a wedding being held on South Biron Drive and to have DJ play music until 11:00 p.m. Committee is granting permission for the parking lot use since there is no activity at the Municipal Center that evening. **Motion** Muleski to allow the DJ to play at a noise level acceptable to the neighbors until 11:00 p.m., seconded Gaber. M.C. Committee recommended communication with the neighbors prior to the upcoming event. Request from resident to put up an accessory building in their front yard. The board agreed this is a variance issue and it would need to go to the Board of Appeals. There is also a second driveway issue that needs to be resolved on this property. Approved request from resident to put up a garden fence. Approved request from resident to put up an accessory building with allowed setbacks. **Review Minimum Housing Code Prior to Board Approval** – **Motion** Muleski to approve Resolution No. 3-10 approving Chapter 20 – Housing Code to be adopted into the Village of Biron ordinances, seconded Krause. M.C. Copies of Chapter 20 – Housing Code are available at the Municipal Center. **Review Chapter 18 Shoreland -Wetland & Floodplain Ordinance** – Ordinance was discussed and will need an additional page defining description and boundaries. **Review Ordinance Books and Updating** – Committee suggested updating all code books. **Motion** Gaber to accept the Legislative, Ordinance & Zoning Committee report, seconded Steward. M.C.

WASTEWATER COMMISSION: Wastewater Representative Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* **Review Minutes from March 10, 2010 Wastewater Commission Meeting** – Reviewed minutes. **Motion** Muleski to accept Wastewater Commission’s report, seconded Krause. M.C.

PRESIDENT’S REPORT: President Evenson reporting. **Election Results** – Eighty three residents voted in the spring election held on April 6, 2010. **Annual Organizational Meeting of the Board** – The annual organizational meeting of the Village Board will be held on Tuesday, April 20 at 6:30 p.m. **Dedication of Property for Future Street Use** – **Motion** Muleski to dedicate the Wood County Certified Map for Edward H. & Sandra M. Pederson as identified for future street use, seconded Gaber. M.C. **Report on Status of TIA Analysis** – TIA Analysis is progressing nicely. The modeling of 72nd Street functions well with traffic. **President’s Update** – Evenson reported on future meetings for April and May. The Town of Grand Rapids is sponsoring a “Choose to Reuse” day which will be held on Saturday, May 8, 2010 at their Municipal Garage. Residents can drop off or pick up items in good working condition. Grand Rapids is also looking for volunteers to help on that day. Janet Gaber was recognized for her ten years of service as a village trustee. **Motion** Krause to accept the President’s report, seconded Gaber. M.C.

ADJOURNMENT: **Motion** Gaber to adjourn the April, 2010 board meeting, seconded Siegler. M.C.

Respectfully Submitted,

Nancy Mews, Deputy Clerk