

PUBLIC HEARING MARCH 14, 2011

A Public Hearing to hear input on the proposed abandonment of Beaver Street and an easement was called to order on March 14, 2011 at 6:00 p.m. All trustees were present and the meeting was properly posted with a class 3 notice. The P26 Substation is located at the dead end of Beaver Street and this section is not currently being used as a public right of way but used by the village for access to the lift station. An easement will be given to the village for the purpose of future access for maintenance of the lift station and dry well area. Discussion was held on the easement as to when NewPage would need to be notified. The original easement stated that NewPage should be notified in writing whenever the village was going on the property but new language will change that to requiring a written notice for any replacement or third party maintenance and routine maintenance could still be done by the village without notification. No other concerns were raised. Motion Muleski to adjourn the public hearing at 6:30 p.m., seconded Siegler. M.C.

REGULAR VILLAGE OF BIRON BOARD MEETING MARCH 14, 2011

The March 14, 2011 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, Susan Carlson, Tim Krause, Dan Muleski, Bob Walker and June Siegler. Also in attendance were Public Works Supervisor Rick O'Keefe, Treasurer Pam Witt, one interested party and members representing NewPage and Consolidated Water Power Company.

MINUTES: Minutes were reviewed from the Regular Board Meeting held on February 14, 2011. **Motion** Muleski to accept the minutes from the February 14, 2011 Regular Board Meeting, seconded Steward. M.C.

RESOLUTION: Abandonment of a section of Beaver Street and the Approval of Easement – **Motion** Muleski to adopt resolution 01-11 authorizing abandonment of Beaver Street, seconded Krause. M.C. It was recommended that the language in the easement be changed according to the discussion in the public hearing and then our village attorney will review.

APPROVAL OF CSM'S: Lots were surveyed and a variance request was heard by the Zoning Board of Appeals to address lot setback issues. The new owners GLUE and Water Works & Lighting Commission requested ownership of the lots that have the substations on and the area for the hydro access. The Zoning Board of Appeals unanimously approved the variance request for these lots. The board will need to approve the CSM's for those lots. **Motion** Krause to approve certified survey maps on exhibit A subdivider CWPCO and exhibit B subdivider NewPage, seconded Steward. M.C. Exhibit A conveys the hydro electric to GLUE and exhibit B conveys the 2 separate lots with substations to Water & Light.

FINANCE & BUDGET COMMITTEE: Chairperson Walker reporting. **Review All Bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, non lapsing accounts and journal entries and found them to be in order. **Motion** Walker to pay all bills for the Village, Water Utility and Wastewater Departments as recommended by the Finance & Budget Committee, seconded Muleski. M.C. **Renewal of CD** – **Motion** Krause to renew a CD for 182 days with Key Savings Bank at .85% interest, seconded Muleski. M.C. **Motion** Muleski to accept the Finance and Budget Committee report, seconded Walker. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand February 28, 2011 is \$534,129.48. The balance includes total receipts of \$649,113.43 which includes tax collections of \$612,764.34 and expenditures of \$673,321.89. Investment accounts through February: Village Non-Lapsing Fund CD's \$363,265.93. **Water Utility:** Checking \$136,904.07, Money Market \$32,352.17, Non-Lapsing Fund \$70,087.70. **Wastewater Department:** Checking \$7,934.89, Non-Lapsing Fund \$14,302.59. **Motion** Krause to accept the Treasurer's report, seconded Walker. M.C.

PUBLIC WORK'S COMMITTEE REPORT: Chairperson Steward reporting. **Capital Projects** – Committee compiled a list of capital projects. **Sewer Jet Vac** – Committee discussed the possibility of buying a used sewer jet vac truck that was advertised for sale. Committee agreed to watch for a different used truck that may be in better condition. **Motion** Muleski to accept the Public Works Committee report, seconded Siegler. M.C.

WATER UTILITY COMMITTEE: Chairperson Krause reporting. **Water Superintendent's Update** – The training with Badger Meter on the new system went well. Meters will be read this week. The system will let you know if water is continually running for 24 hours which signifies a leak. **Motion** Muleski to accept the Water Utility Committee Report, seconded Evenson. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE: Chairperson Carlson reporting. **Public Works Supervisor Update** – The sink and the faucet have been installed in the women's restroom but has not been hooked up yet. The vinyl for the divider door in the municipal center is in and will be installed next week. **Motion** Krause to accept the Public Property, Safety & Recreation Committee report, seconded Evenson. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE: Chairman Muleski reporting. **Update on Shoreland-Wetland and Floodplain Zoning Ordinance** – The revised ordinance has been received and will need to be reviewed by committee. **Motion** Krause to accept the Legislative, Ordinance & Zoning Committee report, seconded Walker. M.C.

WASTEWATER COMMISSION: Commission Member Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from the March 3, 2011 meeting** - Minutes were distributed for review. Commission members discussed a letter received from the Wisconsin DNR about the plant's violations last year. Currently the plant is not in violation. Discussion was held on how they would proceed with the DNR and Ocean Spray so that future violations could be avoided. **Motion** Muleski to accept the Wastewater Treatment Commission report, seconded Krause. M.C.

PERSONNEL COMMITTEE: – Just an update – no approvals need to be made. Committee met and discussed possible health insurance options. No decision has been made yet but some changes may be made that will not affect the employees.

PRESIDENT'S REPORT: President Evenson reporting. **Memorandum of Understanding** - Originally came from the Department of Transportation and then was modified during meetings with varying entities. Construction permits will not be issued without the memorandum of understanding and a supplemental agreement between Portage County, Wood County and the Village of Biron. The financial responsibility will fall mainly on the Village of Biron and Wood County. It will be up to the Village of Biron, Wood County and Portage County to come up with a cost sharing mechanism. This will need to be done before the DOT will grant the temporary easements for 72nd Street. **Motion** Muleski to approve the memorandum of understanding for WIS 54 64th Street – County U/80th Street Wood and Portage Counties between Wisconsin Department of Transportation, Village of Biron, Wood and Portage Counties, Towns of Grant, Grand Rapids and Plover as presented, seconded Carlson. M.C. There will be another separate agreement discussing the cost sharing. **Engineering Update on Business Park** – The lift stations and pump specs are being worked on. The MOU will be submitted to the EPA along with the specifications for the utility infrastructure. The EPA will need to do a final review and after their approval we can go out for bid documents. **Board of Review Training & Members** – Members Sue Carlson, June Siegler, Tammy Steward and Jon Evenson were trained in 2010.

ADJOURNMENT: **Motion** Krause to adjourn the March 14, 2011 board meeting at 8:00 p.m., seconded Walker. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk