

REGULAR VILLAGE OF BIRON BOARD MEETING NOVEMBER 8, 2010

The November 8, 2010 Regular Board meeting was called to order by President Jon Evenson at 6:30 p.m. at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Tammy Steward, Susan Carlson, Tim Krause, Dan Muleski, Bob Walker and June Siegler. Also in attendance was Public Works Supervisor Rick O'Keefe, Treasurer Pam Witt, two residents and / or interested parties, Dennis Tweedle representing League of Wisconsin Municipalities, and Kirk Skoog, MSA Professional Services.

PUBLIC COMMENT: Mike Schoenholz commented that they are very close to filing with the DNR for approval for the road relocation.

MINUTES: Minutes were reviewed from the Regular Board Meeting held on October 11, 2010. **Motion** Carlson to accept the minutes from the Regular Board Meeting held on October 11, 2010, seconded Muleski. M.C.

FINANCE & BUDGET COMMITTEE: Chairperson Walker reporting. **Review All Bills, Non Lapsing Accounts and Journal Entries for the Village, Water and Wastewater Departments** – Committee reviewed bills, non lapsing accounts and journal entries and found them to be in order. **Motion** Muleski to pay all bills for the Village, Water Utility and Wastewater Departments, seconded Steward. M.C. with clarification to the motion to include journal entries. **Motion** Muleski to accept the Finance and Budget Committee report, seconded Krause. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The report of expenditures and receipts was reviewed. The checking account balance on hand October 31, 2010 is \$102,127.72. The balance includes total receipts of \$17,687.15 and expenditures of \$119,474.08. Investment accounts through October: Village Non-Lapsing Fund CD's \$395,972.19. **Water Utility:** Checking \$124,620.26, Money Market \$29,820.82, Non-Lapsing Fund \$69,443.12. **Wastewater Department:** Checking \$12,463.84, Non-Lapsing Fund \$14,300.27. **Motion** Walker to accept the Treasurer's report, seconded Muleski. M.C.

AT THIS POINT OF THE MEETING DENNIS TWEEDLE, LEAGUE OF WISCONSIN MUNICIPALITIES MUTUAL INSURANCE PRESENTED INFORMATION AND A VIDEO CONCERNING PUBLIC OFFICIALS LIABILITY – The video presented examples of areas that public officials should be aware of to protect themselves from personal liability and liability for the village. It was an informative video and was followed by a question and answer session.

PUBLIC WORK'S COMMITTEE REPORT: Chairperson Steward reporting. **Capital Improvement Program Plan with MSA** – Committee reviewed the Capital Improvement Plan with Kirk Skoog from MSA and recommends approval of the task order for \$3,500.00 to prepare a CIP. This is a five year plan and is needed to apply for some grants. It is reviewed annually and could change as the needs of the Village change. **Motion** Steward to have MSA develop a Capital Improvement Plan for the Village of Biron at a cost of \$3,500.00, seconded Walker. M.C. **Review Costs of Manhole on Cranberry Road** – This is an on-going issue and will be reviewed at the next committee meeting. **Seal Coating Village Streets** – A list of streets to be seal coated was reviewed by committee. Most of our roads are rated at a 7 but committee felt we should start fixing some so they all didn't have to be done at once. **Motion** Muleski to approve the proposal from Fahrner for \$37,000.00 to slag seal the roads identified in the proposal, seconded Steward. M.C. **Public Works Budget** – The public work's budget was reviewed. **Wastewater Budget Including Possible Wastewater Rate Increase** – Discussion was held on the wastewater budget and the need to increase rates to cover expenses. **Motion** Krause to raise the wastewater rates 10 percent starting with the next billing cycle, seconded Steward. M.C. with Evenson opposed. **Review Possible Funding For South Biron Drive Project** – Funding sources were reviewed with Kirk Skoog, MSA. **Public Work's Supervisor Update** - The siren on the mill has not been working. **Motion** Muleski to accept Public Works Committee report, seconded Krause. M.C.

WATER UTILITY COMMITTEE: Chairperson Krause reporting. **Water Utility Budget** – Was sent on to the Finance & Budget Committee for review. **Tower Maintenance** – **Motion** Krause to spend up to \$110,000.00 in 2011 for water tower repair and maintenance pending receipt of two more proposals, seconded Muleski. M.C. **Purchase of Meters** – **Motion** Krause to spend \$50,000.00 to replace all residential water meters and as many commercial meters as possible and the necessary equipment to read those meters, seconded Muleski. After discussion the vote was called and failed with Krause, Carlson, Walker and Evenson against. **Purchase of**

Portable Chlorine Tester – This is a tester that is part of the emergency plan that is currently being worked on and the cost is under \$500.00 so committee approved the purchase of the chlorine tester. **Water Superintendent's Update** – The new software for the utility billing services is working well. **Motion** Evenson to accept Water Utility Committee Report, seconded Siegler. M.C.

WASTEWATER COMMISSION: Commission Member Tammy Steward. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* - **Review Minutes from November 3, 2010 meeting** - A spread sheet was distributed to the Village Board by Public Work's Committee showing the City wastewater budget plus a copy of spreadsheet showing 6 years of our charges to the City. Otherwise all was going well at the plant. **Motion Krause** to accept the Wastewater Treatment Commission report, seconded Siegler. M.C.

PRESIDENT'S REPORT: President Evenson reporting. Discuss the Public Officials Liability Video – This agenda item was moved and addressed with full board approval after the Treasurer's report. **Swimming Pool** – nothing new to report but 2 sites are being considered by Lincoln High School. **Report of Meeting Activity** – Evenson attended the Local Government Seminar held by Ruder Ware. This seminar included topics on Wisconsin Public Records Law, and Detecting and Preventing Fraud in the Local Government. Seminar information is available for review by the board. **Motion** Krause to accept the President's report, seconded Siegler. M.C.

ADJOURNMENT: **Motion** Muleski to adjourn the November 8, 2010 board meeting, seconded Steward. M.C.

Respectfully Submitted,

Debra Eichsteadt, Clerk